

Wisconsin Lutheran Chapel Fall 2020 Reopening Guidelines

Our Mission at Wisconsin Lutheran Chapel and Student Center is to know Jesus Christ and to make him known on campus. Since Madison campuses are bringing students back this fall, we have the opportunity to serve them. With that goal in mind, the following safety protocols and changes will be implemented.

Building Hours and Worship Times

- The new building hours will be from 9 a.m. to 9 p.m.
- Wednesday worship will be held at 7:30 p.m.
- Sunday worship will move to 8:30 a.m. and 10:30 a.m.
- Bible study will be held from 9:30 – 10:15 a.m.
- There will be NO in-person Sunday School first semester

Access and Security

- The building will be accessible by fob-holders only. This will facilitate contact tracing when needed.
- Any person entering the building without a fob needs to complete an electronic fob application and submit the fee. Cash and checks are discouraged.
- Everyone who enters the building will be asked to stop at the Welcome Desk.
- The Welcome desk will be staffed as frequently as possible. Welcome Desk workers will monitor the capacity in the building and make reminders about mask usage, and cleaning expectations.
- For the first semester at least, we will add COVID-19 safety measures to the fob form, so students understand what is expected.
- While we have no plans in place to limit fobs, we will monitor traffic and be prepared to have a sign-up form for study spaces and times. If necessary, Wisconsin Lutheran Chapel reserves the right to limit fob access to the building.

Infection Prevention and Cleaning

- Everyone in the building will be required to wear a face mask in common areas. Extra masks are available at the front desk. The Welcome Desk volunteer will be protected with a plastic curtain.
- Study tables will be spaced out to allow for physical distancing. Extra tables will be removed and stored.
- For the foreseeable future, the classroom wing will remain closed and used for meetings and classes only.

- Students will be provided supplies to clean tables and seats before and after use. Hand sanitizer will be readily available.
- We request that you do not enter the building if you are feeling sick or experiencing any symptoms of COVID-19.
- Wisconsin Lutheran Chapel is evaluating traffic flow, which may include the designation of doors for entering and exiting buildings.
- Building and elevators may be subject to capacity limitations.
- Full sanitization of common areas will be done every night. Housefellows will be asked to wipe down tables and door handles as part of their walkthrough duties.
- Bathrooms will be disinfected often.
- Building capacity: 45 in the fellowship hall. 25 in the Activities Room. 4 in the Library. Add in the fireplace areas (4 total). Capacity is 78.

Coffee/Tea and Food

- For the first two weeks, no coffee will be served. We will monitor the re-open and add services in as they are deemed appropriate.
- Wednesday worship and Sunday morning snacks will be wrapped or served.
- Triple Dollar Dinner will be carryout style for the first semester.
- The kitchen(s) will remain closed and locked to those without authorized access.

Housefellows

- Housefellows will not be required to wear masks in their rooms or common areas of their hallway.
- No visitors will be permitted to enter the housefellow wing.

Quarantine/Isolation

- Housefellows who develop COVID-19 related symptoms and are awaiting test results/diagnosis must quarantine in their room. The roommate may be asked to sleep in another room, or the housefellow may quarantine at home.
- Housefellows who have been in close contact with a person who has tested positive for COVID-19 are highly encouraged to monitor for COVID symptoms. Housefellows may have their temperatures taken often and may be asked to get tested occasionally, using the free service provided to students.
- If a housefellow tests positive for COVID-19, they must isolate, which involves moving to their permanent home address for the duration of their quarantine.
- Quarantine and isolation length will be determined by local health department guidelines. Students must strictly adhere to quarantine protocol and comply with all directives from health authorities.
- Housefellows will need to meet specific health requirements prior to their return to Chapel. Local public health guidelines will determine if criteria have been met. Appropriate documentation may need to be provided.